

4th/5th Grade Lead Teacher

Reports to the Assistant Head of School
or Director of Curriculum and Student Support



**SEQUOYAH
SCHOOL**

A community of learners

Job Summary

Sequoyah's learning program schoolwide, and in each classroom, is developed through close collaboration with others. In the K-8 program, this collaboration includes Lead Teachers, Associate Teachers, the Assistant Head of School, the Director of Curriculum and subject-area Specialists. The Lead Teacher is primarily responsible for the academic, social and emotional learning program in a mixed-age classroom. The Lead Teacher creates a class culture with routines and expectations defined by Sequoyah's mission and Habits of Mind.

Essential Duties and Responsibilities

- Plan and implement math, language arts and social studies curriculum that includes high-quality projects that engage students in deeper learning and change-making, and reflect current DEI practices
- Provide a positive and safe environment for students physically and emotionally that reflects effective classroom management strategies
- Support students' social-emotional and identity development through consistent and effective classroom practices, including morning meetings, Council, Advisory, individual check-ins and coaching students
- Look for opportunities to integrate specialists' instruction with other classroom activities and for opportunities to create emergent curriculum, responsive to student interests & current events
- Understand and respond to individual students' learning interests, strengths and needs
- Continuously document student progress keeping in mind subject-area grade level goals
- Help students to set goals and reflect on their understanding and skills through the use of portfolios
- Demonstrate a repertoire of effective and engaging instructional strategies that meet the needs of all students
- Incorporate appropriate technology
- Prepare for student-parent conferences that provide families with specific feedback regarding student understanding, skills and practice of the Habits of Mind, including feedback from other teachers
- Exercise excellent writing skills to produce detailed narratives regarding student progress and curriculum updates to parents
- Model professional and ethical standards and Habits of Mind when working with students, parents, teachers, administration and staff

- Seek knowledge of current instructional theories and best practices and demonstrate a commitment to professional growth by participating in professional development opportunities
- Participate in parent-teacher conferences, back-to-school nights, admissions events or other events at the request of the administration, sometimes outside of contractual hours
- Supervise students, including chaperone overnight camping trips
- Perform other duties as assigned by supervisor
- Assume responsibility for other projects as assigned by the Head of School

Desired Expertise and Experience

- Master's degree in Education or a related field
- Passion for learning and demonstrated interest in child development
- 3+ years of experience teaching full time
- Strong written and oral communication skills
- Detail-oriented and resourceful
- Tactful and discreet
- Technologically savvy

Sequoyah School has a rich history of diversity and seeks candidates to enhance that tradition. Sequoyah offers competitive salary and benefits.

Interested candidates please send a resume and completed job application (<https://tinyurl.com/SeqApp>) attached to: recruitment@sequoyahschool.org

For more information about Sequoyah School please see our website at sequoyahschool.org

