

## EMPLOYMENT OPPORTUNITY



A K-12 independent school

### SEQUOYAH SCHOOL 9-12

**POSITION** Assistant Coach, Grades 9-12  
Part-time

**REPORTS TO** Athletic Director

### JOB SUMMARY

Sequoyah School is an independent school in Pasadena, California, founded as K-8 in 1958, and expanded to K-12 in September, 2016.

Sequoyah's athletics program, Sequoyah Sports, focuses on developing individual growth in skill and stamina, sportsmanship, teamwork strategies, and exhilaration in play. Our athletics program strives to provide fun and learning in an environment open to students who are beginners or highly skilled and experienced. All coaches must adhere to Sequoyah's mission and Habits of Mind. Coaches must support the student-athlete concept and demonstrate concern for the health, safety, and welfare of each student-athlete. Finally, they must support, encourage, and monitor student-athletes' academic progress.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

An Athletics Coach will:

- Attend all games and practices
- Transport team to/from practices and games in school vans, and supervise students until parent pick-up
- Run drills and practices, with player feedback in mind
- Maintain and manage uniforms and program-related equipment
- Promote fair play and mindful behavior among students
- Represent the school in its values and mission
- Perform other duties as assigned by Athletic Director and/or Head Coach

### REQUIRED QUALIFICATIONS

- Current CPR / First Aid Certification
- Ability to effectively communicate with students age 10 and up
- Ability to lift 40 lbs.

### DESIRED EXPERTISE & EXPERIENCE

- Bachelor's degree, or some post-secondary education
- Assistant coaching experience or high-level playing experience in college
- Ability to work effectively with a wide range of constituents in a diverse community
- Ability to understand, follow, and enforce safety procedures
- Knowledge and understanding of all aspects of the specified sports program
- A positive, upbeat coaching style

Sequoyah School has a rich history of diversity and seeks candidates to enhance that tradition. Sequoyah offers competitive salary and benefits.

Interested candidates please send a completed application along with your resume and a cover letter to: Kito Paul, Interim Athletic Director, at [recruitment@sequoyahschool.org](mailto:recruitment@sequoyahschool.org). Use the title of this position as the "Subject" line.

Download Application:  
[Application \(MS Word\)](#)  
[Application \(Fill-in PDF\)](#)

For more information about Sequoyah School, please see our website at [sequoyahschool.org](http://sequoyahschool.org)

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**K-8 Campus:** 626-765-4351 | [k8.sequoyahschool.org](http://k8.sequoyahschool.org) | 535 S Pasadena Ave Pasadena CA 91105

**HS Campus:** 626-441-2076 | [hs.sequoyahschool.org](http://hs.sequoyahschool.org) | 301 N Orange Grove Blvd Pasadena CA 91103